



North Dakota STATE BOARD OF COSMETOLOGY

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gular

meeting on Monday, February 10, 2025, at 9:30 a.m. at the board office,
4719 Shelburne St., Suite 1, Bismarck, N.D.

Present:

D'Arlyn Bauer, Board President

Maureen Wanner, Board Sec/Treasure

Emily Wilcox, Board Vice President

Cindy Ripplinger, Board Member

Also present:

Holly Blomquist, Executive Director

Steve Hanson, Attorney-virtually

D'Arlyn called the meeting open at 9:32 am

Agenda

1. Approval of January Regular & Special Meeting Minutes

Emily made a motion to approve the minutes from January 8, 2025. Maureen seconded that motion. Motion carried.

Emily made a motion to approve the minutes from January 12, 2025. D'Arlyn seconded that motion.

Cindy made a motion to approve the minutes from January 13, 2025. Emily seconded that motion. Motion carried.

2. Approval of Licenses 1/1/25-1/31/25

Emily made a motion to approve the licenses for January 2025. Cindy seconded that motion. Motion carried.

3. Approval January 2025 Financial Statements

Emily made a motion to approve the January 2025 financial statements. Cindy seconded that motion. Motion carried.

4. Open Forum 9:45 am-10:00 am

5. Kenyatta McLeod complaint

Emily made a motion to dismiss the complaint. D'Arlyn seconded that motion. All voting: Cindy (y), Maureen (y), Emily (y), D'Arlyn (y). Motion carried. Directions were given to Steve to send a letter to the complainant.

6. Giovanna Moreno Roa- complaint-unlicensed

Maureen made a motion to turn this complaint over to the police department in Williston. D'Arlyn seconded that motion. All voting: Cindy (y), Maureen (y), Emily (y), D'Arlyn (y). Motion carried. Directions were given to Steve to send a letter to the Williston Police Department.

7. Angull Ortiz- complaint- unlicensed

Emily made a motion to turn this complaint over to the Williston Police Department. Cindy seconded that motion. All voting: Cindy (y), Maureen (y), Emily (y), D'Arlyn (y). Motion carried. Directions were given to Steve to send a letter to the Williston Police Department.

8. Marjorie Rutherford- complaint- unlicensed

Emily made a motion to turn this complaint over to the Williston Police Department. Maureen seconded that motion. All voting: Cindy (y), Maureen (y), Emily (y), D'Arlyn (y). Motion carried. Directions were given to Steve to send a letter to the Williston Police Department.

9. Caylee Krein- license application

Practical exam application. Emily is requesting Caylee to submit further information. D'Arlyn made a motion to request Caylee to appear in person before the board and provide a written statement to address the previous concerns brought to the board at the March 17, 2025, meeting, before her application can be processed. All voting: Cindy (y), Maureen (y), Emily (y), D'Arlyn (y). Motion carried.

10. Cassandra Lang- license application- checked yes

Multiple convictions. Done with probation in September. Emily made a motion to approve her application and upon meeting all licensing requirements, grant a conditional license until the end of her probation. Maureen seconded that motion. All voting: Cindy (y), Maureen (y), Emily (y), D'Arlyn (y). Motion carried. Steve will draft the conditional license agreement.

11. Lakin Twardoski- potential student conviction review

Discussion only

12. Casey Beier-Elliot student instructor re-enrollment

Due to 43-11-27 1 b, she can take the exam. Discussion only.

13. Kim Thien An Ngo- foreign reciprocity

Due 32-05-01-01.1, she will be required to take the practical exam and theory exam. If she has enough work experience, she could be approved for a license. D'Arlyn made a motion to approve application for a license by examination. The board may reconsider license by reciprocity if she provides further documentation. Maureen seconded that motion. All voting: Cindy (y), Maureen (y), Emily (y), D'Arlyn (y). Motion carried.

14. Kamilla Gorder- letter to the Board

She did not receive a notification for renewal from the board. She was late in renewing. She paid a late fee. She wants to be reimbursed \$50. Discussion only.

15. JMN Properties, LLC 2yr lease extension

Maureen made a motion to extend the 2-year lease at the agreed upon rate. D'Arlyn seconded that motion. All voting: Cindy (y), Maureen (y), Emily (y), D'Arlyn (y). Motion carried.

16. Duplicate form updates

Maureen made a motion to approve the duplicate license form. Emily seconded that motion. All voting: Cindy (y), Maureen (y), Emily (y), D'Arlyn (y). Motion carried.

17. NIC best practices exam & membership updates

Discussion only

Maureen made a motion to move to New Business and Unfinished Business before going to Legislative update. D'Arlyn seconded that motion. Motion carried.

18. Legislative update

- a. [HB 1126](#) Passed in the House.
- b. [HB 1314](#) Barbers- mobile shops- passed house
- c. [HB 1317](#) Barber- 3 license types- passed house

- d. [HB 1270](#) All boards- no hearing yet- reporting to Gov. & complaints
- e. [SB 2395](#) All boards- no hearing yet- uniform licensing
- f. [HB 1434](#) All boards- admin. Rules 10 yr expiration, Do Not Pass.
- g. [SB 2180](#) All boards- public meetings- no action yet
- h. [SB 2308](#) All boards- section 8- board review committee- hearing 2/6

19. New Business

a. Business supplies

- a. Emily made a motion to have Holly dispose of the old office equipment. Cindy seconded that motion. All voting: Cindy (y), Maureen (y), Emily (y), D'Arlyn (y). Motion carried.

20. Unfinished Business

a. Angel Nails

- i. Unlicensed workers. Reinspection done. They passed the inspection. Maureen made a motion to dismiss the complaint against Angel Nails for lack of evidence. D'Arlyn seconded that motion. All voting: Cindy (y), Maureen (y), Emily (y), D'Arlyn (y). Motion carried. Steve will send a letter.

b. Complaint letter- civil matters

- i. Holly is recommending changes to the standard letter to be sent out on civil matters.

c. FYI-Pending Settlement Agreements:

- i. Amber @ Jazzy Stylz org. sent 2/15/24
No changes. Discussion only.

21. Adjournment

Emily made a motion to adjourn the meeting. Maureen seconded that motion. Motion carried. The meeting was adjourned at 12:57 pm.

The next regular meeting is scheduled for March 17, 2025, at 9:30 am.

Respectively submitted by Maureen Wanner