



# North Dakota STATE BOARD OF COSMETOLOGY

The North Dakota State Board of Cosmetology will be holding a regular meeting on  
4719 Shelburne St. | Suite 1 | Bismarck ND 58503  
(701) 224-9800 | bocinfo@nd.gov | ndcosmetology.com

Meeting was rescheduled to 12:30 pm due to a legislative bill hearing.

D'Arlyn called the meeting to order at 12:37 pm

## **Present:**

D'Arlyn Bauer, Board President  
Emily Wilcox, Board Vice President  
Maureen Wanner, Board Secretary  
Cindy Ripplinger, Board Member

## **Also Present:**

Holly Blomquist, Executive Director  
Steve Hanson, Attorney  
Teresa Felch, Inspector  
Angie Schafer, Inspector

## **Agenda**

### **1. Approval of December Regular Meeting Minutes**

Cindy made a motion to approve the minutes from the December meeting. D'Arlyn seconded that motion. Motion carried.

### **2. Approval of Licenses 12/1/24-12/31/24**

Maureen made a motion to approve the licenses from December 1-31, 2024. Cindy seconded that motion. Motion carried.

### **3. Approval December 2024 Financial Statements**

Maureen made a motion to approve the December 2024 financial statements. Cindy seconded that motion. Motion carried.

### **4. Open Forum 9:45 am-10:00 am**

D'Arlyn opened the forum at 1240. Not seeing any comments for the floor, forum was closed at 1:00 pm.

### **5. The Salon Professional Academy complaint**

There is a complaint regarding mice at the school.

A complaint of a student teaching the esthetic program.

A complaint of non-use of Barbicide.

Holly looked into the instructors at the school.

The school was inspected and passed. They are using proper sanitation, and taking care of the mice, which was an isolated situation.

Cindy made a motion to have Holly send a letter reminding them to have student instructor registrations submitted to the board office within the required timeframe. D'Arlyn seconded that motion. Voting: Cindy (y), Emily (y), Maureen (y), D'Arlyn (y). Motion carried.

Cindy made a motion to have the complaint dismissed against The Salon Professional Academy. Maureen seconded that motion. Voting: Cindy (y), Emily (y), Maureen (y), D'Arlyn (y). Motion carried.

### **6. Sephora disciplinary action on inspection**

During the inspection, there was no master licensee on duty. The master did come in while the inspection was in progress. No services were being performed at the time of inspection. According to 32-03-01-07

“need not be present if services are not being performed.”

Cindy made a motion to dismiss the disciplinary action on the inspection. Maureen seconded that motion. Voting: Cindy (y), Emily (y), Maureen (y), D'Arlyn (y). Motion carried.

#### **7. MBS Studio disciplinary action on inspection**

Did not know the rule changed in 2017 and did not understand they could not have lancets. She corrected this error.

D'Arlyn made the motion according to 32-02-01-11, and 43-11-01 to have MBS Studio pay a \$250 fine payable in 45 days of execution of settlement agreement, 6 months' probation, and a reinspection. Cindy seconded that motion. Voting: Cindy (y), Emily (y), Maureen (y), D'Arlyn (y). Motion carried.

#### **8. Angel Nails & Spa disciplinary action on inspection**

Unlicensed worker. A reinspection is pending. D'Arlyn made a motion to table this pending the reinspection. Emily seconded that motion. Voting: Cindy (y), Emily (y), Maureen (y), D'Arlyn (y). Motion carried.

#### **9. Aiden Nails disciplinary action on inspection**

Waxing station set up. The wax pot was on and warm. They have no esthetician or cosmetologist employed.

Emily made a motion according to 32-01-02-01 and 43-11-13 to have Aiden Nails pay a \$250 fine payable within 45 days of execution of settlement agreement, 6 months' probation, and a reinspection. D'Arlyn seconded that motion. Voting: Cindy (y), Emily (y), Maureen (y), D'Arlyn (y). Motion carried.

#### **10. Lisa Plumer- reinstatement application**

Has a conviction of assault, DWI, theft, threats of violence. Not currently in jail. On probation until 2029. Cindy made a motion to grant Lisa a conditional license until she is off probation in 2029. Emily seconded that motion. Voting: Cindy (y), Emily (y), Maureen (y), D'Arlyn (y). Motion carried.

#### **11. Trieu Tien Thi Nguyen- reciprocity application**

Trieu Tien Thi Nguyen has a full specialist license from Florida since 2017, worked since 2019.

Maureen made a motion to approve the reciprocity application for a manicure license for Trieu Tien Thi Nguyen. Cindy seconded that motion. Voting: Cindy (y), Emily (y), Maureen (y), D'Arlyn (y). Motion carried.

#### **12. Complaints**

Create a policy to have an in-house policy for complaints that appear to be civil matters or allegations of unlicensed workers not working in a licensed salon brought to the board first before following standard complaints procedure.

D'Arlyn made a motion to have an in-house policy for complaints that appear to be civil matters or allegations of unlicensed workers to the board first before following standard complaints procedure. Cindy seconded that motion. Voting: Cindy (y), Emily (y), Maureen (y), D'Arlyn (y). Motion carried.

Complaint against Kenyatta McLeod for working without a license. She does indeed have a license.

Maureen made a motion to table this so we can follow proper complaint procedure. D'Arlyn seconded that motion. Maureen withdrew the motion.

Kenyatta was at the meeting online. She explained her side of the complaint.

Maureen made a motion to table this so we can follow proper complaint procedure. D'Arlyn seconded that motion. Voting: Cindy (y), Emily (y), Maureen (y), D'Arlyn (y). Motion carried.

Complaint against Josh for unsatisfied hair.

Emily made a motion to dismiss the complaint and have Holly send a letter stating that it is a civil matter. Cindy seconded that motion. Voting: Cindy (y), Emily (y), Maureen (y), D'Arlyn (y). Motion carried.

Complaint against Hair by Michelle for unsatisfied hair.

D'Arlyn made a motion to dismiss the complaint and have Holly send a letter stating that it is a civil matter. Maureen seconded that motion. Voting: Cindy (y), Emily (y), Maureen (y), D'Arlyn (y). Motion carried.

#### **13. Office phone contract-Midco**

Our 3-year contract ends at the end of January. Negotiating price for updated services.

Maureen made a motion to approve the new contract with Midco with the upgrade on the internet and

VOIP. D'Arlyn seconded that motion. Voting: Cindy (y), Maureen (y), D'Arlyn (y). Emily left the meeting. Motion carried.

#### **14. Bismarck Face Fix Settlement Agreement**

Asking for clarification on the machine tips allowed. We, again, addressed the current statues.

#### **15. Legislative update**

HB 1126 was presented this morning. There were some amendments proposed. Crossover is February 28, 2025.

HB 1220 is being watched. Occupational related. In-demand careers having education shortened.

#### **16. New Business**

- **Sandy Hennager renewed twice.** Mailed in two renewal forms with check payments. We sent out licenses but, in the process, she renewed again thinking she did not renew, and the office cashed the second check before realizing she had already renewed. D'Arlyn made a motion to reimburse Sandy Hennager's second payment. Cindy seconded that motion. Voting: Cindy (y), Maureen (y), D'Arlyn (y). Motion carried.
- **Joe from Inlumon.** Wants to use our forms to demonstrate to other entities how easy it is to take a paper form and move it to an online form. D'Arlyn made a motion to approve this. Cindy seconded that motion. Voting: Cindy (y), Maureen (y), D'Arlyn (y). Motion carried.
- **Julie Jardine** would like Milady Rise Educator Program to be approved for her instructor's license education. Maureen made a motion to this program for her instructor's license education. Cindy seconded that motion. Voting: Cindy (y), Maureen (y), D'Arlyn (y). Motion carried.

#### **17. Unfinished Business**

- a. **June Ngyuen license.** She returned the incorrect license received.
- b. **FYI-Pending Settlement Agreements:**
  - i. **Amber @ Jazzy Stylz org.** sent 2/15/24
    1. Her licenses have expired and if an application for renewal is asked for, she will be informed of the settlement agreement.

#### **18. Adjournment**

Maureen made a motion to adjourn the meeting. D'Arlyn seconded that motion. Motion carried. The meeting adjourned at 2:55 pm.

The next regular meeting is scheduled for February 10, 2025, at 9:30 am.