



NORTH DAKOTA STATE BOARD OF COSMETOLOGY

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The North Dakota State Board of Cosmetology held a regular meeting on Monday, May 20, 2024, at 9:30 a.m. at the board office, 4719 Shelburne St., Suite 1, Bismarck, N.D.

Present:

D'Arlyn Bauer, PHD, RN, President
Maureen Wanner, Cosmetologist, Vice President
Emily Wilcox, Cosmetologist
Cindy Ripplinger, Cosmetologist

Absent members:

Miranda Stanley, RN, MSN, FNP

Also Present:

Steve Hanson, Legal Council
Holly Blomquist, Executive
Director

D'Arlyn called to order at 9:34 AM.

Agenda

1. Welcome new Board member, Cynthia Ripplinger & new attorney, Steve Hanson

2. Vote for interim Board secretary

D'Arlyn made the motion to appoint Maureen to the Secretary position. Emily seconded the motion. Motioned carried.

3. Approval of April Meeting Minutes

Special meeting, a correction on page 2. Emily made a motion to approve the special meeting minutes. Maureen seconded the motion. Motion carried.

D'Arlyn brought forth a correction in number 22F.

Emily made a motion to approve the regular meeting minutes with correction to #22f, instructor to inspector. D seconded the motion. Motion carried.

4. Approval of Licenses 4/1/24-30/24

D'Arlyn made the motion to approve the licenses. Emily seconded that motion. Motion carried.

5. Review of Timesheets-April 2024

Maureen made a motion to approve the timesheets. D'Arlyn seconded the motion. Motion carried.

6. April 2024 Financial Statements

Emily made a motion to approve the financial statements. D'Arlyn seconded the motion. Motion carried.

7. Open Forum 9:45 am-10:00 am

D'Arlyn opens the floor up for public comments. D'Arlyn closed the forum at 10:02 no comments were made.

8. Nail Studio Complaint

The ND Board of Cosmetology has received information indicating that Nail Studio may employ unlicensed service providers who are providing nail services in the salon as well the salon may be following improper cleaning and disinfection rules. North Dakota requires nail service providers to be licensed. The inspection on April 24, 2024, found everything was satisfactory and Nail Studio did pass the inspection.

Maureen made a motion to dismiss the complaint against Nail Studio. Emily seconded the motion.

Meeting votes: Emily (y), Maureen (y), Cindy (y), D'Arlyn (y). Motion carried.

9. Ilene Barragan- unlicensed providing services in home

The ND Board of Cosmetology has received a complaint indicating that Ilene Barragan may be performing manicure services in your home without proper licensure. North Dakota requires nail service providers to be licensed and services performed in a licensed salon.

Maureen made a motion to send this complaint to the State's Attorney in her area to review the complaint. D'Arlyn seconded the motion.

Meeting votes: Emily (y), Maureen (y), Cindy (y), D'Arlyn (y). Motion carried.

10. Paige Kahle complaint

The ND Board of Cosmetology has received a complaint stating that Paige does not have credentials to do lashes. Paige is an RN at Eden MedSpa.

Maureen made a motion to dismiss the complaint against Paige because her practice falls under 43-11-02 #6. D'Arlyn seconded the motion. Meeting votes:

Emily (y), Maureen (y), D'Arlyn (y). Motion carried. Cindy has to leave the meeting.

11. Reciprocity

a. Yulia Palamarchuk- foreign

Yulia had her credentials verified through AEQUO.

Maureen made a motion to approve Yulia's application for manicuring. D'Arlyn

seconded that motion. Meeting votes: Emily (y), Maureen (y), D'Arlyn (y). Motion carried.

b. Tan Duy Nguyen- foreign

Tan had his credentials verified through SDR.
Maureen made a motion to approve Tan's application for manicuring.
Meeting votes: Emily (y), Maureen (y), D'Arlyn (y). Motion carried.

c. Lana Bui- PA-hours difference

Lana is applying for manicuring. She is short in school hours. 32-05-01-01.1 She's practiced for 2 years equating to 3160 hours. 43-11-01 #3
D'Arlyn made a motion to approve Lana's application for manicuring based on 32-05-01-01.1 and 43-11-01 #3. Emily seconded that motion. Meeting votes: Emily (y), Maureen (y), D'Arlyn (y). Motion carried.

12. HSI complaint

Ben Thomas, HSI's Attorney, was recognized to address the board. He was allowed to address the items and complaints. He indicated that his client has done what she should to comply with the Board's laws, rules, and request. There was a typographical error in the records that he will have Ms. Kirkwood address.

a. Not meeting 2 FT instructors employed (2 complaints)

The North Dakota Board of Cosmetology has received information that HIS, cosmetology school in Williston, was operating with students present after they notified the Board they voluntarily closed until further notice due to not employing the required number of instructors. A letter was previously sent March 22, 2024, and the Board had not received a requested response.

b. Not maintaining accurate up to date records

The North Dakota Board of Cosmetology has received information that HSI may not be keeping accurate and up to date student records including curriculum hours.

c. Grossly unprofessional conduct

The North Dakota Board of Cosmetology has received several letters/emails regarding grossly unprofessional conduct.

D'Arlyn made a motion to table item 12 a, b, and c until a special meeting on Friday May 24, 2024, at 1:00 PM. Emily seconded the motion. Meeting votes: Emily (y), Maureen (y), D'Arlyn (y). Motion carried.

13. Jessica Feisler curriculum card

Jessica has passed her exams to be license as an instructor. The hours on the curriculum card are in question.

D'Arlyn made a motion to approve Jessica's curriculum card. Emily seconded the motion. Meeting votes: Emily (y), Maureen (y), D'Arlyn (y). Motion carried.

14. Alexandra Gallegos curriculum card

Alexandra is scheduled to take her exams tomorrow for instructor. The hours on the curriculum card are in question.

D'Arlyn made a motion to table this item and add it to the May 24, 2024 Special meeting. Maureen seconded that motion. Meeting votes: Emily (y), Maureen (y), D'Arlyn (y). Motion carried.

15. Mary Stahura complaint

The North Dakota Board of Cosmetology has received complaint regarding grossly unprofessional and dishonest conduct.

Maureen made a motion to dismiss the complaint against Mary. D'Arlyn seconded the motion. Meeting votes: Emily (y), Maureen (y), D'Arlyn (y). Motion carried.

16. Cynthia Gonzalez- HSI legal partnership

Ben Thomas, HSI's Attorney, was recognized to address the board. He was allowed to address the HSI legal partnership. He will be meeting with Ms. Gonzalez attorney this week.

Emily made a motion to keep Cynthia apprised of the complaints of HSI as they work through the civil suits until resolved since she is part owner of HSI. D'Arlyn seconded the motion. Meeting votes: Emily (y), Maureen (y), D'Arlyn (y). Motion carried.

17. Kassidi Hennen- hours transfer

Kassidi wants to reenroll to Joseph's Fargo campus. School hours expire after five years if not completed. She is approaching that five-year mark.

Emily made a motion to allow Kassidi to enroll and not lose those hours previously done if enrolled prior to May 28, 2024. D'Arlyn seconded the motion.

Meeting votes: Emily (y), Maureen (y), D'Arlyn (y). Motion carried.

18. Stephanie Cabezas- hours transfer

Stephanie has a full specialist license for Florida which means she is an esthetics and manicurist. She is looking for how many hours would be approved for cosmetology school. Stephanie completed 600 hours of training for her Full Specialist license.

D'Arlyn made a motion to approve 100 hours in manicuring and 100 hours in esthetics towards her hour in cosmetology. Maureen seconded the motion.

Meeting votes: Emily (y), Maureen (y), D'Arlyn (y). Motion carried.

19. Prov proposal

D'Arlyn directed Holly and our Attorney to work on the contract and bring back the final draft for the board's final approval.

20. Becky Bjerklie letter to the Board

Becky brought forward ideas for education. Discussion only.

21. New Business

a. New office chairs

Maureen made motion for new office chairs. Meeting votes: Emily (y), Maureen (y), D'Arlyn (y). Motion carried.

b. **Lena Lee. Reciprocity**

Emily made motion to approve Lena's application for reciprocity. D'Arlyn seconded that motion. Meeting votes: Emily (y), Maureen (y), D'Arlyn (y). Motion carried.

c. **Summer hours.**

Maureen made a motion to have summer office hour starting June 1 and going until August 31 of every year. D'Arlyn seconded the motion. Meeting votes: Emily (y), Maureen (y), D'Arlyn (y). Motion carried.

D'Arlyn made a motion to have the office closed on July 5, 2024. Emily seconded that motion. Meeting votes: Emily (y), Maureen (y), D'Arlyn (y). Motion carried.

22. Unfinished Business

a. **New hire inspector training & teams voice**

D'Arlyn made a motion to approve the CLEAR training for the two new inspectors. Maureen seconded that motion. Meeting votes: Emily (y), Maureen (y), D'Arlyn (y). Motion carried.

D'Arlyn made a motion to approve cell phone for the two inspectors instead Teams voice. Emily seconded that motion. Meeting votes: Emily (y), Maureen (y), D'Arlyn (y). Motion carried.

b. **Schedule special meeting for rules review**

Discussion only.

23. Adjournment

Maureen made a motion to adjourn the meeting. Emily seconded the motion. Motion carried. Meeting adjourned at 12:49 PM.

The next regular meeting is scheduled for June 17, 2024, at 9:30 am.