 NORTH DAKOTA STATE BOARD OF COSMETOLOGY

4719 SHELBURNE ST. SUITE 1

BISMARCK, ND 58503

TELEPHONE (701) 224-9800

The North Dakota State Board of Cosmetology held a regular meeting on Monday, January 22, 2024, at 9:31 a.m. at the board office, 4719 Shelburne St., Suite 1, Bismarck, N.D.

**Board members present:**

D’Arlyn Bauer, PHD, RN, President

Maureen Wanner, Cosmetologist, Vice President

Teresa Felch, Cosmetologist, Secretary/Treasurer

Emily Wilcox, Cosmetologist

Miranda Stanley, RN, MSN, FNP

**Also Present:**

Legal Council, Austin Lafferty

Holly Blomquist, Executive Director

**Agenda**

1. Approval of December Meeting Minutes

Maureen made a motion to approve the meeting minutes from December. Teresa seconded that motion. Meeting votes: yes (5), no (0). Motion carried.

1. Approval of Licenses 12/1/23-12/30/23

Maureen made a motion to approve licenses for 12/1/23-12/30/23. Teresa seconded that motion. Meeting votes: yes (5), no (0).

* 1. Shelby Wood-yes for conviction

Teresa made a motion to approve Shelby’s license. Emily seconded that motion. All voting: Emily (y), Miranda (y), Maureen (y), Teresa (y), D’Arlyn (y). Motion carried.

* 1. Alexis Branson-yes for conviction

Maureen made a motion to approve Alexis’ license. D’Arlyn seconded. All voting: Emily (y), Miranda (y), Maureen (y), Teresa (y), D’Arlyn (y). Motion carried.

1. Review of Timesheets- December 2023

Maureen made a motion to approve timesheets for December 2023. Teresa seconded that motion. Meeting votes: Yes (5), No (0). Motion carried.

1. December 2023 Financial Statements

Maureen made a motion to approve December 2023 financial statements. Emily seconded that motion. Meeting votes; yes (5), no (0). Motion carried.

1. Open Forum 9:45 am-10:00 am

Salon Professional Academy requesting Instructor program for Nail and Esthetics be shortened. And for their testing of instructors requesting via zoom.

1. Prov-presentation on testing options

Presentation with Prov offering state law, theory, written practical, and remote testing. Holly will contact and get a full menu sheet for prices of all exams and what facilities are available for testing.

1. Hair by CK- DA on inspection

Teresa made a motion for 6 month's probation, and a $250.00 fine violating 43-11-01, 43-11-35. Maureen seconded that motion. All voting: Emily (y), Miranda (y), Maureen (y), Teresa (y), D’Arlyn (y). Motion carried. Teresa made an ammendment to pay the fine within 30 days. Maureen seconded that motion. All voting: Emily (y), Miranda (y), Maureen (y), Teresa (y), D’Arlyn (y). Motion carried.

1. Antionett Hair Salon- DA on inspection

Maureen made a motion for 6 month’s probation and a $250.00 fine to be paid within 30 days, a reinspect during the probation period, include a date of shut down for a period of one day for a sanitation class. Teresa seconded that motion. All voting: Emily (y), Miranda (y), Maureen (y), Teresa (y), D’Arlyn (y). Motion carried.

1. Lisa Gunther- CE Hour requirement for reinstatement

Discussion to reinstate.

1. Milady Rise Educator Training Program (requests from Rachelle Sian, Myndi Johnson & Kamie Richardson)

Teresa made a motion to approve Myndi and Kamie to utilize the Milady Rise Educator Training Program for instructor training. Maureen seconded that motion.

1. Conviction on applications
	1. Paris Munn
	2. Jordyn Burner

Maureen made a motion to approve Paris Munn and Jordyn Burner application. Teresa seconded that motion. All voting: Emily (y), Miranda (y), Maureen (y), Teresa (y),

1. Reciprocity
	1. Vy Hong Kieu Nguyen -FL Full Specialist
	2. Vy Hong Truc Nguyen-FL Full Specialist

Maureen made a motion to approve the reciprocity for Vy Hong Kieu Nguyen and Vy Hong Truc Nguyen. Miranda seconded that motion.

* 1. Binh Thanh Nguyen- International Application

D’Arlyn made a motion to approve Binh Thanh Nguyen application. Maureen seconded that motion.

* 1. Thi Huyen Trang Nguyen-International Application

Maureen made a motion to approve Thi Huyen Trang Nguyen application. Teresa seconded that motion. All voting: Emily (y), Miranda (y), Maureen (y), Teresa (y), D’Arlyn (y). Motion carried.

* 1. Amitaban Chaudhari- International Application

Teresa made a motion to approve Amitaban Chaudhari application. Emily seconded that motion. All voting: Emily (y), Miranda (y), Maureen (y), Teresa (y), D’Arlyn (y). Motion carried.

1. US DOJ letter regarding Active Military

Discussion only, waiting for updates from Austin

1. NDPERS Wellness Program

Maureen made a motion to approve a wellness program. Emily seconded that motion. All voting: Emily (y), Miranda (y), Maureen (y), Teresa (y), D’Arlyn (y). Motion carried.

1. New Business
	1. Resignations-Angie Seibel & Sheila Carlson

Holly to Remind inspectors to return any board materials.

* 1. Exam Incident

Teresa made a motion candidate can pay and retake the exam at any time. Emily seconded that motion. All voting: Emily (y), Miranda (y), Maureen (y), Teresa (y), D’Arlyn (y). Motion carried.

* 1. Emily made a motion to hire Betty Myer and Samantha Kessel as examiners. Miranda seconded it. All voting: Emily (y), Miranda (y), Maureen (y), Teresa (y), D’Arlyn (y). Motion carried.
	2. Teresa made a motion to approve Liliana Murtazaieva reciprocity application. Maureen seconded that motion. All voting: Emily (y), Miranda (y), Maureen (y), Teresa (y), D’Arlyn (y). Motion carried.
1. Unfinished Business
	1. Occupational Licensing Data request

Maureen made a motion to forward the data. Teresa seconded that motion. All voting: Emily (y), Miranda (y), Maureen (y), Teresa (y), D’Arlyn (y). Motion carried.

* 1. Beyond Nails

Discussion with Austin.

* 1. Continuation of proposed administrative rule changes

Salons

32-03-01-01 strike through ‘on a form provided by the board

The board must be notified immediately on any establishment name change.

32-03-01-10 during regular establishment business hours.

1. Compliance must be located within a licensed establishment

32-03-01-14 1. The licensee must own or be an employee of a licensed establishment.

The next regular meeting is scheduled for February 12, 2024, at 9:30 am.

Maureen made a motion to adjourn the meeting. Emily seconded that motion. All voting; yes (5), no (0). Motion carried. Meeting adjourned at 1:07.